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Registration form for semester (January 2019 - June 2019)

First semester lasts from August till December. Second semester lasts from January till June.

Payment

- Payment shall be made in advance by invoice.

- **Payment may be made**

- ☞ in full

- ☞ in two parts (available only for individual lessons) For two parts payment invoice will be sent to you at the beginning of the semester and on 15th of October (for first semester) or on 15th of March (for second semester)

Please let us know in advance if you would like to receive invoice in two parts.

If a **new student** starts education in the middle of semester then he/she doesn't have to pay for the time they have missed, it will be deducted from the semester fee at start up. After registration payment is not refundable.

Missed/Cancelled Lessons

- Rescheduling in group sessions, such as Baby Musician classes are not available.

- For individual sessions, a maximum of one (1) lesson if you have lesson once in a week; two (2) if you have twice in a week; or three (3) if you practice three in a week will be rescheduled DURING THE CONTRACT PERIOD.

If the student have to reschedule a lesson, notice should be given at least 48 hours in advance or the lesson will be forfeited. When proper notice is given, the lesson will be rescheduled. If a lesson is missed without notifying the teacher ahead of time, the lesson will be forfeited.

- If the teacher must cancel a lesson, it will be rescheduled the same week if possible or the substitute teacher will be provided.

Tardiness

- **Lesson will begin and finished at the scheduled time. If the student is tardy, the time will only be made up at the teacher's discretion if there is time in the schedule.**

- We kindly ask our students to be 5 minutes earlier, and get ready before the lesson.

I understand and accept the terms of the contract as outlined above.